

DISTRICT HOUSING

The school district owns properties known as "teacherages" which it leases, at the Board of Education's discretion, to employees for housing purposes. Employees interested in leasing a teacherage shall submit a written request to the district office on or before June 1<sup>st</sup> of each year stating whether the request is for a one, two or three bedroom teacherage.

The Board of Education shall determine which employees shall be offered leases prior to July 1<sup>st</sup> of each year. The Board shall take into account the size of the employee's family when determining which teacherage, if any, to offer to a requesting employee. Because circumstances and needs change, employees should not expect to remain in the same teacherage from year to year.

Each employee leasing a teacherage shall sign an annual lease agreement with the district prior to July 15<sup>th</sup> to cover the period from August 1<sup>st</sup> through July 31<sup>st</sup>. Monthly rent payments will be deducted from the employee's regular salary by the district accounting office.

Adopted: 8/20/99