File: BD [BDA/BDB]

## School Board Meetings/Regular Meetings/Special Meetings

All meetings of a quorum or of three or more members of the Board, whichever is fewer, at which any public business may be discussed or any formal action taken shall be open to the public at all times except for periods in which the Board is in executive session.

## Regular Meetings

Regular meetings of the Board of Education shall be held in the Boardroom of the administration building, 12155 Co Rd NN, Anton Colorado 80801.

Meetings of the Board shall be held on the fourth Thursday of each month at 7 p.m. unless otherwise set by action of the Board.

## **Special Meetings**

Special meetings of the Board may be called by the Board president at any time and shall be called by him upon the written request of a majority of the members.

The secretary of the Board shall be responsible for giving a written notice of any -special meeting to each Board member at least 72 hours in advance of the meeting if mailed and 24 hours in advance if hand-delivered personally to the member. The notice must contain time, place and purpose of the meeting and names of the members requesting the meeting.

Any member may waive notice of a special meeting at any time before, during or after such meeting, and attendance thereat shall be deemed to be a waiver.

No business other than that stated in the notice of the meeting shall be transacted unless all members are present and agree to consider and transact other business.

Adopted: 12/16/91 Revised: 3/12/98

LEGAL REFS.: C.R.S. 22-32-108 (1) through (5)

C.R.S. 24-6-401 et seq. (Colorado Sunshine Act of 1972)

CROSS REF.: BEDA, Notification of Board Meetings