

PUBLIC CONCERNS AND COMPLAINTS

In an attempt to see that problems and concerns are resolved at the lowest level possible, the following form is required to be filled out before addressing the Board:

Problem or Concern:

Step 1

_____Yes _____No Was the problem discussed with the employee?
Result:

Step 2

_____Yes _____No Was the problem discussed with the Superintendent/Principal?
Result:

What would you like the Board of Education do to resolve the issue?

Signed: _____ Date: _____

(Adopted Date)